

Chugach Educational Corporation (CEC)

Board Meeting Minutes

Date: October 16, 2020, 12:00-1:00pm

Location: Zoom

- **Call to Order: 12:00pm**

- **Attendance**

Mandy Casurella, President
Tamar Ben-Yosef, Vice President
Joe Miller, Treasurer
Bo Grauvogel, Vice Treasurer
Fernanda Conrad, Co-Secretary
Brenda Lester, Co-Secretary
Maggie Miller, Member At Large
Liz Provencio (voting member), PC Coordinator
Additional Assembly Members: None Present

- **Creation of Agenda: 12:05pm**

- **Technology overspending**
- **Spirit Wear expenses and income**
- **Classroom PPE**
- **Sharing of budget vs actual**
- **Super Simple total update - \$10,355 as of 10/16 deposits**

- **Budget**

- Staff purchased some technology related items before we had a budget. Computer stands, monitors, chargers, etc. Based on proportions, we had allowed \$450, we are now in the \$1,500 range which does not include the cameras we voted to approve during the last CAM meeting. The ask to the board is do we need to make the community aware of this at our next CAM, how much awareness do we need for this space?
 - Can we break out the budget into separate line items so that they are visible.
 - Kindy has spent a large portion of their budget - a lot of that has been on technology.
 - Joe has discussed with Clare about having teachers and staff be thinking about what can be used from their "Big Simple" classroom budgets.
 - Teachers are spending more this year on technology and consumable supplies which is to be expected in a virtual environment.
 - Several line items won't actually be used this year - for instance, field trips.
 - Transparency-wise, we will share with the CAM that we are overspent in technology. This is to be expected in this category since the first half of the year and a lot of new items were needed.
 - There is still some frustration and clarification with the budget within the community.

• Be Respectful • Be Kind • Be Safe • Be Productive • Be Positive •

- Discussion regarding use of Big Simple money.
 - Spirit Wear
 - For bookkeeping and transparency reasons can we bring this line item back into the budget?
 - The office handles this. There is confusion as if this is something that should continue. A discussion with Clare is needed.
 - It will be good to keep the money from Spirit Wear in the budget.
 - Question for Super Simple
 - New Considerations Discussion needed? - Emergent Discussions
 - There is new tech that is being purchased - who owns the equipment?
- **Classroom PPE**
 - Joe and Julia O'Malley met.
 - We need to have discussions about the money side of the Design Team.
 - Likely, purchases will be big orders of Plexiglass, supplies, etc. These items will be purchased by Beth with the school's credit card.
 - Small items like screws, etc. will be submitted as reimbursement reports.
 - Normal Process
 - Julia gave a report and said she would be happy to attend board meetings.
 - She anticipates the budget will be more like \$10,000 instead of \$5K
 - The parent design team is managing that budget.
 - The budget will help facilitate how the money will be managed.
 - There are differing opinions on what is sufficient PPE.
 - What is the process for checks and balances and communication with the board?
 - Julia is that person.
 - We should take Julia up on having her attend a board meeting.
 - Adding a line item to the budget for PPE will protect this process.
- **Back to School**
 - Bring a warm entrance to such an unusual entry
 - Have board members present
- **Next CEC Board meeting is October 28, 2020 at 7:00pm**
- **Next Community Assembly is November 5, 2020 at 7:00pm**
- **Follow Up Items:**
 - Invite Julia to the next CAM - Fernanda contact Julia.
 - Talk to Clare about Board involvement in warm reentry - Mandy.
 - Maggie will talk to Lauralee about music.
 - Tamar is happy to start an inventory list for tech/classroom items that have been purchased.
 - Mandy, Maggie, and Tamar are planning the next CAM.
- **Adjourn @ 12:59pm**